



Extended Absence Notice

At Willow Park School, it is our responsibility to ensure families understand the effect that extended absences may have on a student's education.

Student's Name: _____

Homeroom: _____

Expected last day in attendance: _____

Expected date of return to school: _____

Reason for Absence: _____

I have read and understood the following with regard to my child's extended absence:

- This absence will be recorded as unexcused in my child's school attendance record.
- This absence may affect my child's academic progress at school.
- The cumulative effect of multiple extended school absences could result in significant gaps in my child's learning and achievement.
- This absence may affect my child's peer relationships at school.
- It is my responsibility to review and support my child's learning so he/she does not fall behind during the extended absence.

I will support my child's learning during this absence by:

- Checking Google Classroom regularly for assignments and insuring that my child completes and submits those assignments.
- Communicating with teachers through email

PLEASE SUBMIT COMPLETED FORM TO SCHOOL OFFICE

By signing below, I am indicating that I have read and understood the possible implications this extended absence may have on my child's learning.

Name of Parent/Guardian (Please Print)

Signature of Parent/Guardian

Date

Phone Number

Cc: Official Student Record